

# AGENDA

## COUNCIL MEETING

Tuesday, July 26, 2022

5:30 P.M.

## CITY HALL COUNCIL CHAMBERS

### I. CALL TO ORDER:

### II. OPEN FORUM: This is a time for any concerned citizen to speak to the Council on an item that is not on the agenda. Limit of 3-5 minutes per speaker.

### III. CONSENT ITEMS:

- A. 7/12/22 regular Council minutes.
- B. Shambo Enterprises, Inc, dba Oly's Corner, Inc., Class C Beer Permit and cigarette license
- C. Sparetime Lanes and Lounge, Class C Liquor License.

### IV. NEW BUSINESS:

- A. Consideration of resolution approving memorandum of understanding with AFSCME involving union employees.
- B. Consideration of resolution approving wage increases for non-union municipal employees.
- C. Consideration of resolution approving amendment to employment contract of city administrator
- D. Consider approval of third reading of an ordinance amending provisions pertaining to the impoundment and microchipping of dogs under section 55.17.
- E. Consider approval of third reading of an ordinance amending the code of ordinances of the city by amending provisions pertaining to the fire department service fees under chapter 37.

### V. REPORTS:

- A. Engineer, City Clerk, Attorney, City Administrator
- B. Departments
- C. Council & Committees
- D. Mayor

### VI. ADJOURN.

## AGENDA SUMMARY

DATE 7/26/22

### NEW BUSINESS

- A. **Consideration of resolution approving memorandum of understanding with AFSCME involving union employees.** Attached is the memo (MOU) that would make a one time salary adjustment for police of 2.75% and 3% for all other workers under the union contract. The MOU will also limit any wage increase to 3% in the final two years of the labor contract.
- B. **Consideration of resolution approving wage increases for non-union municipal employees.** The wage increase would be an additional 2% above the budgeted amount of 4%.
- C. **Consideration of resolution approving amendment to employment contract of city administrator.**
- D. **Consider approval of second reading of an ordinance amending provisions pertaining to the impoundment and microchipping of dogs under section 55.17.**
- E. **Consider approval of second reading of an ordinance amending the code of ordinances of the city by amending provisions pertaining to the fire department service fees under chapter 37.**

COUNCIL MEETING

JULY 12, 2022

5:30 P.M.

PRESENT: Ahrenholtz, Jackson, Sloan, Wetrich, Zmolek

ABSENT: None

Mayor Gordon presided.

No citizens spoke during Open Forum.

On motion by Wetrich, second by Zmolek, the Council approved the following consent agenda: June 28, 2022 Council Minutes, pay estimate #7 of \$34,431.00 of CDBG funds for 200 E State Street, pay estimate #8 of \$26,591.00 of CDBG funds for 200 E State Street and payment of monthly bills from City funds.

AYE: Ahrenholtz, Jackson, Sloan, Wetrich, Zmolek

NAY: None

**RESOLUTION NO. 46-22**

On motion by Jackson, second by Sloan, the Council approved Resolution No. 46-22, a resolution awarding Contract and Approving Contract and Bond for the Russell Street Watermain Improvement Project to Morris Enterprises, Inc. from Clutier, IA with a Bid of \$395,763.00.

AYE: Zmolek, Wetrich, Sloan, Jackson, Ahrenholtz

NAY: None

On motion by Ahrenholtz, second by Wetrich, the Council rejected the bid due to over cost of estimate for City Hall Entrance Improvement Project.

AYE: Sloan, Jackson, Ahrenholtz, Wetrich, Zmolek

NAY: None

On motion by Sloan, and second by Zmolek, the Council approved of the Duplicate of Benefits Certification CDBG-CV Program for Pub Adventures LLC, 123 North Chestnut Street.

AYE: Jackson, Sloan, Zmolek, Wetrich, Ahrenholtz

NAY: None

On motion by Wetrich, second by Zmolek, the Council approved Subrogation Assignment Agreement for CDBG-CV grant program between the City of Jefferson and Pub Adventures LLC.

AYE: Ahrenholtz, Wetrich, Jackson, Sloan, Zmolek

NAY: None

On motion by Ahrenholtz, second by Sloan, the Council approved pay estimate #1 of \$933.00 of CDBG funds for Pub Adventures LLC, 123 North Chestnut Street.

AYE: Wetrich, Sloan, Jackson, Ahrenholtz, Zmolek

NAY: None

On motion by Jackson, and second by Wetrich, the Council approved a Financial Services Agreement with Piper Sandler & Co. for Wastewater Treatment Plant upgrade, with a minimum of \$12,500.00.

AYE: Zmolek, Wetrich, Sloan, Jackson, Ahrenholtz

NAY: None

**RESOLUTION NO. 47-22**

On motion by Ahrenholtz, and second by Wetrich, the Council approved Resolution No. 47-22, a resolution approving purchase agreement for property at 205 and 207 East Perry Street.

AYE: Jackson, Ahrenholtz, Wetrich, Zmolek  
NAY: Sloan

**RESOLUTION NO. 48-22**

On motion by Sloan, and second by Zmolek, the Council approved Resolution No. 48-22, a resolution approving bad debt write off for 2006-2007 utilities.

AYE: Ahrenholtz, Zmolek, Sloan, Jackson, Wetrich  
NAY: None

**RESOLUTION NO. 49-22**

On motion by Wetrich, second by Zmolek, the Council approved Resolution No. 49-22, a resolution transferring funds and closing fund accounts.

AYE: Jackson, Sloan, Wetrich, Zmolek, Ahrenholtz  
NAY: None

On motion by Zmolek, second by Jackson, the Council approved the second reading of an ordinance amending provisions pertaining to the impoundment and microchipping of dogs under section 55.17.

AYE: Wetrich, Ahrenholtz, Jackson, Sloan, Zmolek  
NAY: None

On motion by Ahrenholtz, second by Zmolek, the Council approved the second reading of an ordinance amending provisions pertaining to the Fire Department service fees under Chapter 37.

AYE: Sloan, Ahrenholtz, Jackson, Wetrich, Zmolek  
NAY: None

On motion by Sloan, second by Zmolek, the Council approved of a Façade Rehabilitation grant of \$23,989.50 for Breadeaux Pizza at 109 E Lincoln Way.

AYE: Ahrenholtz, Jackson, Sloan, Wetrich, Zmolek  
NAY: None

The following bills were approved by payment from City funds:

ABBY SKOGLUND	RN 2ND PL LC	25.00
ABC PEST CONTROL	PEST CONTRL	551.75
ACCESS SYSTEMS LEASING	CPIER LSE	1317.16
ACCO UNLIMITED CORP	PL ROPE;FLOAT	7,164.86
ADVANCED WASTE SOLUTIONS	GCRSE PORT TOILET	105.00
ADVANTAGE ARCHIVES, LLC	LB ARCHIVES	894.00
AFLAC	AFLAC INS W/H	17.68
AG SOURCE COOP SERV	SW TSTG	1,550.50
ALLIANT ENERGY	UTILITIES	44,413.52
AMANDA CHAPMAN	RN TEAM LC	50.00
ATCO	WA SUPP	359.09
AUBREY ROSSMANITH	RN 1ST PL LC	100.00
AUSTIN SADDORIS	WA REF	102.47
BAKER & TAYLOR INC.	LB BOOKS	1,342.92
BAM PROPERTIES OF IA LLC	TIF 12 REBATE PMT#4	7,352.24
BLACKTOP SERVICE CO.	SEAL COAT	144,402.00
BLOHM INSPECTION/ENVIRO	307 N WILSON ASBEST	1,362.00

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION APPROVING  
MEMORANDUM OF UNDERSTANDING REGARDING  
COLLECTIVE BARGAINING AGREEMENT

WHEREAS, the City of Jefferson (the “**Employer**”) and the American Federation of State, County & Municipal Employees/Iowa Council 61, and its affiliated Local 3949 (the “**Union**”), are parties to a collective bargaining agreement for the years 2021 through 2026 (the “**2021-2026 Collective Bargaining Agreement**”); and

WHEREAS, the Union has proposed and the Employer has agreed to changes to the 2021-2026 Collective Bargaining Agreement as set forth in a certain Memorandum of Understanding (the “**MOU**”); and

WHEREAS, the City Council finds that it is in the best interests of the City of Jefferson that the proposed MOU regarding the 2021-2026 Collective Bargaining Agreement be approved.

NOW, THEREFORE, It Is Resolved by the City Council of the City of Jefferson, Iowa, as follows:

Section 1. The MOU that is now before this Council is hereby approved effective the date of this Resolution to become effective for the pay period following passage of this resolution. The terms of the MOU are not retroactive.

Section 2. The Mayor and City Administrator are hereby authorized and directed to execute and deliver the MOU on behalf of the City, in substantially the form and content in which such agreement has been presented to this Council, and such officers are also authorized to make such changes, modifications, additions or deletions as they, with the advice of the City’s collective bargaining representative, may believe to be necessary.

Section 3. The Mayor, City Administrator, and City Clerk are authorized and directed to take such further action as may be necessary to carry out the intent and purpose of this resolution.

Section 4. All resolutions and orders, or parts thereof, in conflict herewith are, to the extent of such conflict, hereby repealed, and this resolution shall be in full force and effect immediately upon its adoption and approval.

Passed and approved on July 26, 2022.

\_\_\_\_\_  
Matt Gordon, Mayor

Attest:

\_\_\_\_\_  
Roxanne Gorsuch, City Clerk

**MEMORANDUM OF UNDERSTANDING  
BETWEEN  
CITY OF JEFFERSON, IOWA  
AND  
AMERICAN FEDERATION OF STATE, COUNTY AND  
MUNICIPAL EMPLOYEES  
IOWA COUNCIL 61, AFL-CIO**

This Memorandum of Understanding (“Memo”) is entered into on this \_\_\_\_ day of July 2022, by and between the City of Jefferson, Iowa (“City”) and the American Federation of State, County and Municipal Employees, Iowa Council 61, AFL-CIO (“Union”).

WHEREAS City and Union entered into a collective bargaining agreement for the period of January 1, 2021, through June 30, 2026,” (the “Contract”); and

WHEREAS the Contract governs certain conditions of employment for members of the Union who are employed by City; and

WHEREAS the parties agree to amend the Contract to make changes to the wages for the current fiscal year, as well as to set the wage increases for the last two years of the Contract. The specific changes to the Contract are as follows:

1. Police Department employees received a 4.25% wage increase on July 1, 2022 (*See Contract page 15.*) In addition to that increase, Police Department employees will receive an additional 2.75% wage increase as of the effective date of this Memo. This change will not be retroactive to July 1, 2022.
  
2. All other employees received a 3.00% wage increase on July 1, 2022 (*See Contract page 16.*). In addition to that increase, these employees will receive an additional 3.00% wage increase as of the effective date of this Memo. This change will not be retroactive to July 1, 2022.
  
3. Effective July 1, 2024, all employees covered by the Contract will receive a 3.00% wage increase.
  
4. Effective July 1, 2025, all employees covered by the Contract will receive a 3.00% wage increase.

IT IS THEREFORE AGREED, by and between City and Union that parties acknowledge and represent that they are authorized to enter into this Agreement and that the terms and conditions are binding upon the parties, their officers, members, successors, and assigns. The undersigned further agree that this understanding shall be effective upon the execution of this memorandum.

**THE CITY OF JEFFERSON, IOWA  
COUNCIL 61,**

**AFSCME IOWA**

By: \_\_\_\_\_  
Title: \_\_\_\_\_  
\_\_\_\_\_  
Date: \_\_\_\_\_  
\_\_\_\_\_

By: *Julie Wake Abel*  
Title: *Union Representative*  
Date: *June 8, 2022*

# **AGENDA**

## **WATER/SEWER, STREET/SANITATION COMMITTEES TUESDAY, JULY 19, 2022, 12:00 NOON JEFFERSON CITY HALL**

### **I. SEWER**

- A. Review of sewer rates with financial advisor

### **II. WATER**

- A. Discussion of water rates

### **III. STREETS/PUBLIC IMPROVEMENT**

- A. Review of engineering proposal for West Lincoln Way reconstruction.
- B. Street closures for Hot August Night car show
- C. Review of Chapter 135.06 regarding storage in the public right of way.
- D. East Lincoln Way entry improvement update

### **IV. SANITATION/RECYCLE**

- A. Waste collection report.
- B. Recycling report.
- C. Discussion of commercial recycling